**District level**

1.1. How does the forestry information system work in your institute?

1.2. What organizations are actively involved at the Sub-district or site level and what kind of institution are this?

1.3. Is there any regulation forming this agency?

1.4. How many people are involved in the mentioned system and what is their position?

1.5. Who is coordinating the team?

1.6. In your opinion, is the number of staff and their competency adequate? Why is that?

1.7. How many staff do you think would be ideal to manage this activity?

1.8. Do you think that the allocated budget is sufficient for each level?

1.9. What is the position of the person who decides on budget allocation?

1.10. What is regulated in the Standards of Procedure (SOP) to manage this system? If there is no SOP, why?

1.11. What types of data are collected and received from the site level?

1.12. What is the purpose of the data collection?

1.13. In your opinion, does the collected data fulfill the needs and purpose if the activity? If yes, why is this? If no, what should be done?

1.14. What is the format of the data collected and received from the site level?

1.15. How often do you receive data or reports from the site level?

1.16. What activities are conducted by the field officer after getting data from the site level? How is the relation between the community and this field officer?

1.17. Are there any collaborative activities with the private sector in data and information collection? If yes, what kind of activity? How is the data managed?

1.18. How often do you report to the higher level?

1.19. How are issues related to data collection and reporting communicated to the site level?

1.20. How often do you communicate with the site level?

1.21. How often do you receive feedback and input from your higher level regarding the mentioned forestry information system?

1.22. Do you think the received feedback is useful to develop a better process of data collection and reporting to fulfill the purpose of the activity? In what aspect?

1.23. Are there any challenges in your organization to meet the standards?

1.24. Since its establishment, has the system always been active or were there periods in which the system was not active? Please elaborate.

1.25. Where is your information published and what are the procedure for public to access this data?

2.1. What is the position of the person that conducts data validation of data from the site level?

2.2. How often do you conduct data validation?

2.3. How many staff are involved in data validation? For how long have they been validating the data?

2.4. Where they ever trained regarding data validation? If yes, what kind of training? For how many days? Who organized this training? When?

2.5. How do you validate the data? What is the procedure?

2.6. What is the position of the person who decided on the criteria for data validation?

2.7. What is the purpose of data validation? Is it mandatory or voluntary?

2.8. What is the position of the person who is responsible for the final data validation?

3.1. In your opinion, is the procedure on data collection and reporting efficient enough to obtain the data as expected related to budget and human resources?

3.2. Do you have an explanation for this?

3.3. In your opinion, what factors in the database could be useful for policy analysis?

3.4. In your opinion, what could make this system more efficient? Please elaborate.

3.5. In your opinion, Is this system active? What makes this system active? If not, what makes the system inactive?

3.6. In your opinion, would it be possible to integrate MR+V data collected by the local communities into this system and what should be the approach?

3.7. In your opinion, which organization/agency should be responsible for system improvement?

3.8. In what ways do you think the information system could be improved?