

Perhutani central level

- 1.1. What is the development plan of Perhutani related to community involvement activities?
- 1.2. How does the information system work in Perhutani? What is the purpose?
- 1.3. What organizations are actively involved at the resort, KPH and Unit level, from community or Perhutani? And what kind of institution are they?
- 1.4. Is there any regulation/decreed forming the mentioned agency?
- 1.5. How many people are involved in your system, from community and perhutani staff? What is their position?
- 1.6. Who is coordinating this at central level?
- 1.7. Do you think the number of involved staff and their competence is sufficient? Why is that?
- 1.8. What would be the ideal number of involved staff?
- 1.9. Is there any Standard Operational Procedure (SOP) of this system? If yes, what does it regulate?
If no, why not?
- 1.10. What data are collected by the community and what type of data are collected by the Perhutani officer?

- 1.11. What is the purpose of this data collection?
- 1.12. How often do you receive reports from Resort, KPH and Unit?
- 1.13. In what format do you receive data from Resort, KPH and Unit?
- 1.14. In your opinion, does the collected data fulfill the needs and purpose of the activity? If yes, why is this? If no, what should be done?
- 1.15. How often do you report to your higher levels, internally in Perhutani or to the Ministry of State Owned Enterprises?
- 1.16. In what format is this data reported to your higher levels?
- 1.17. Do you report to government ministries/institutions or do you receive reports from the government institutions? If yes, what kind of data/in what format? If no, why not?
- 1.18. How often do you report data to government institutions?
- 1.19. What sort of activities are conducted by the field officer after getting data from lower level?
How is the relation between the community and perhutani officer at resort, KPH and Unit level?
- 1.20. How are activities mentioned in 1.19. communicated to the lower level?

- 1.21. How often do you communicate with the lower level? Which level?
- 1.22. How often do you receive feedback from your higher levels? From your higher level or from government institutions?
- 1.23. Do you think the feedback received is useful to develop a better process of data collection and reporting to fulfill the purpose of the activity? In what aspect?
- 1.24. Are there any challenges to meet the standards at National, Province, District and resort level?
- 1.25. Since its establishment, has the system always been active or were there periods in which the system was not active? Please elaborate.
- 1.26. Is your information published, where? And what is the procedure for the public to access this data?
- 1.27. What makes this system different to other forestry database systems?
- 2.1. What is the position of the person conducting data validation on data collected from the lower level?
- 2.2. How often do you conduct data validation?
- 2.3. How many staffs are involved in data validation? How long have they been validating data?

2.4. Where they ever trained in data validation processes? If yes, what kind of training? For how many day? Who organized this training? When?

2.5. How do you validate the data? What is the procedure?

2.6. What is the position of the person who decides on the criteria for data validation?

2.7. What is the purpose of data validation? Is it mandatory or voluntary?

2.8. What is the position of the person who is responsible for the final data validation in Perhutani?

3.1. In your opinion, is the procedure on data collection and reporting efficient enough to obtain the data as expected related to budget and human resources?

3.2. Do you have any explanation for this?

3.3. Do you think that the collected data could be useful for Perhutani business development?

3.4. In your opinion, what could make this system more efficient? Please elaborate.

3.5. In your opinion, Is this system active? What makes this system active? If not, what makes the system inactive?

3.6. In your opinion, would it be possible to integrate MR+V data collected by the local communities into this system and what should be the approach and the role of the community?

3.7. In your opinion, which organization/agency should be responsible for the system improvement?

3.8. In what ways do you think the information system could be improved?